

THE FAIRWAYS VILLAGE CONDOMINIUM ASSOCIATION

Exterior Alteration Form

Submit this form to Management for approval if you plan to change or add the following item(s) to your unit.

DATE: _____

1. Type of alteration:

_____ GARAGE DOOR _____ FRONT DOOR _____ ALL OTHER DOORS
_____ WINDOWS _____ BLINDS _____ WINDOW TREATMENTS
_____ AWNING _____ SATELLITE DISH _____ OTHER-describe below

Other: _____

Make: _____ Model: _____ Color: _____
Picture attached? Yes _____ No _____
Sample/Example: _____

2. _____ Name of
Owner Requesting Approval Phone Number

3. _____
Address (site of alteration)

4. _____
Mailing address of homeowner if different from site of alteration

5. Location of Alteration (check one)
_____ Front _____ Side _____ Rear _____ Other (Explain) _____

6. Expected Date Alteration will begin: _____

7. Expected Date Alteration will be completed: _____

Please Note: Requests for change forms require a 30-day turnaround time. ALL REQUESTS MUST BE SUBMITTED 30 DAYS IN ADVANCE. UNDER NO CIRCUMSTANCES ARE UNIT OWNERS TO PLACE WORK ORDERS OR PURCHASE ANY GOODS OR SERVICES WITHOUT A LETTER OF APPROVAL FROM THE MANAGEMENT COMPANY.

Signature of Applicant



FOR MANAGEMENT USE ONLY

Application Approved: _____ Date: _____
Application Not Approved: _____ Date: _____

Please mail, email or fax this form to:

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