

THE FAIRWAYS VILLAGE CONDOMINIUM ASSOCIATION

Exterior Alteration Form

Submit this form to Management for approval if you plan to change or add the following item(s) to your unit.

DATE: \_\_\_\_\_

1. Type of alteration:

\_\_\_\_\_ GARAGE DOOR \_\_\_\_\_ FRONT DOOR \_\_\_\_\_ ALL OTHER DOORS
\_\_\_\_\_ WINDOWS \_\_\_\_\_ BLINDS \_\_\_\_\_ WINDOW TREATMENTS
\_\_\_\_\_ AWNING \_\_\_\_\_ SATELLITE DISH \_\_\_\_\_ OTHER-describe below

Other: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_
Picture attached? Yes \_\_\_\_\_ No \_\_\_\_\_
Sample/Example: \_\_\_\_\_

2. \_\_\_\_\_ Name of
Owner Requesting Approval Phone Number

3. \_\_\_\_\_
Address (site of alteration)

4. \_\_\_\_\_
Mailing address of homeowner if different from site of alteration

5. Location of Alteration (check one)
\_\_\_\_\_ Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_ Other (Explain) \_\_\_\_\_

6. Expected Date Alteration will begin: \_\_\_\_\_

7. Expected Date Alteration will be completed: \_\_\_\_\_

Please Note: Requests for change forms require a 30-day turnaround time. ALL REQUESTS MUST BE SUBMITTED 30 DAYS IN ADVANCE. UNDER NO CIRCUMSTANCES ARE UNIT OWNERS TO PLACE WORK ORDERS OR PURCHASE ANY GOODS OR SERVICES WITHOUT A LETTER OF APPROVAL FROM THE MANAGEMENT COMPANY.

Signature of Applicant

FOR MANAGEMENT USE ONLY

Application Approved: \_\_\_\_\_ Date: \_\_\_\_\_
Application Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail, email or fax this form to:

Acri Commercial Realty, Inc.
290 Perry Highway
Pittsburgh, PA 15229
412-459-0141 fax
cindy\_clifton@acrirty.com
Diana.Pearce@acrirty.com